



Badminton Europe
Brøndbytoften 14
2605 Brøndby, Denmark
info@badmintoneurope.com
www.badmintoneurope.com

Brøndby, 18th December 2018

SUBJECT

2019 BEC BASIS Programme Invitation & Information Letter - Part 1

Dear Member Association,

**Badminton Europe (BEC) would like to invite you to apply
for the 2019 BEC BASIS Programme initiatives below**

We look forward to receiving your application(s) and hope that the BASIS Programme will be the platform which continuously provide assistance and information sharing for you.

1. Shadow Programme

- The individual will shadow key members of BEC staff in carrying out their duties at the **2019 European Mixed Team Championships** in Copenhagen
- The individual will have an opportunity to ask questions of that member of staff and to gain direct experience of preparation for and delivery of major events and/or the organisation and administration of badminton specific courses or activities at a European level

It is expected that the skills and knowledge developed during the Shadow Programme would in most cases, be transferrable to events and courses run at a national level.

Duration of the programme: 10th to 18th February 2019.

BEC support:

- BEC covers the flight ticket for the individual.
- BEC covers the accommodation/food for the individual during the Shadow Programme.

Application deadline: **Tuesday, 8th January 2019.**

2. Volunteer Programme

- The individual will have hands on tasks at the European Championships relevant to his/her competences
- The individual will have the opportunity to use his/her expertise on site and be exposed to the delivery on an European Championships

It is expected that the volunteering stint will enable the individual to improve their skills and knowledge on their respective areas and further utilize this in their own countries.



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The 2019 edition of the Volunteer Programme offers two eligible* volunteers the opportunity to gain valuable international events experience while working at the **2019 European Mixed Team Championships** in Copenhagen, Denmark.

*An individual will be considered eligible if they fulfill the following criteria:

Member Associations can nominate a volunteer who is either:

- a staff member working within the events department of that Member Association, or
- is actively involved in organizing the BEC Circuit tournament taking place in that Member Association

Duration of the programme: 11th to 17th February 2019

BEC support:

- EU250 travel grant for the volunteer (travel grant will be transferred to the MA after the Volunteer Programme)
- BEC covers the accommodation/food for the individual during the Volunteer Programme
- The volunteers will be included into social programs around the event and receive branded volunteer clothing

Application deadline: **Tuesday, 8th January 2019.**

3. BEC Representative Visits

- The MA will have the opportunity to receive direct BEC support in the form of a visit (or visits) from a BEC representative to your country
- The MA will receive informative sessions on best practices, information and knowledge sharing with the BEC representative

It is expected that after the visit, the MA will be more equipped in the areas they requested for and further implement the best practices in their countries.

Duration of the visit: To be agreed between BEC and the MA.

BEC support:

- BEC covers all cost of the BEC Representative to your country
- BEC covers logistical and meals support of EU500 to the MA during the visit

Application deadline:

- **Friday, 1st March 2019** (For Representative Visits conducted before 1st June 2019)
- **Monday, 3rd June 2019** (For Representative Visits conducted after 1st June 2019)



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BEC has the right to accept or decline the application(s) based on the participant's competence, experience and relevance to the role applied. All applicants will have a fair chance in the application process disregards of their race, religion and gender.

More information with other BASIS Programme opportunities will be communicated in the future. Until then, we look forward to receiving your application(s). Please send your application(s) to BEC Manager, Tania Teoh at tania.teoh@badmintoneurope.com and state the initiative that you apply for in the email subject. E.g. *'Volunteer Programme and Representative Visits'*.

Documents needed for the applications

1. Shadow Programme – completed application form and participant's CV
2. Volunteer Programme - completed application form and participant's CV
3. BEC Representative Visits - completed application form

If you have any enquiries for the different initiatives above, please feel free to write to Tania Teoh or call at +45 31 41 27 57.

For more information about the BASIS Programme, click [here](#).

On behalf of Badminton Europe,

A handwritten signature in black ink, appearing to read "Tania Teoh".

Tania Teoh,
BEC Manager